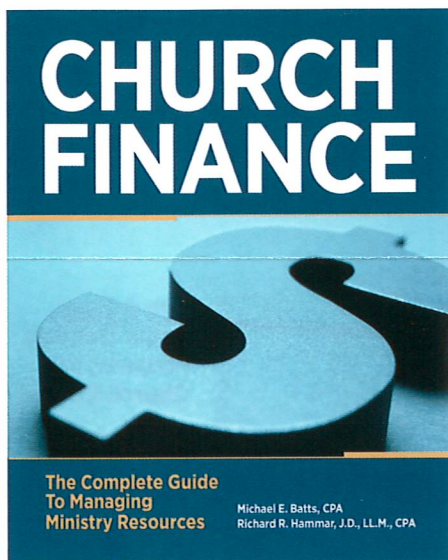




Your Complete Guide to Managing Ministry Money



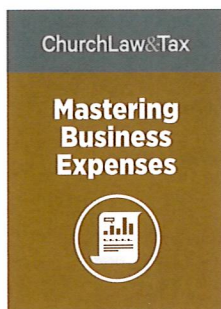
Do you ever find yourself questioning if you've covered all your bases when it comes to financial topics such as internal controls, payroll tax, housing allowance, financial reporting, tax compliance, or insurance coverage for the church?

Church Finance delves deeply into these critical issues and gives treasurers, bookkeepers, business administrators, and executive pastors the confidence they need to manage every aspect of church finances.

Chief Financial Officer and CPA, Anita Clarkston, from First Colony Church of Christ in Sugar Land, Texas, says:

"Church Finance was tremendously helpful and came along just when we needed it. It not only gave me the tools to analyze our numbers, but also explained what numbers were healthy ratios for churches. Having these independent benchmarks to compare our numbers to were exactly what my church board needed to help make their decision on how much cash we could pull out to fund a multi-site initiative."

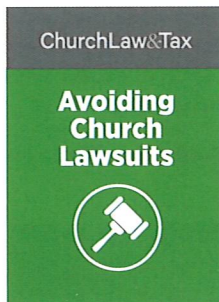
\$69.95 | Book (Item: L525)



Mastering Business Expenses

Business expenses are complex and pastors incur them as quickly as any CEO. Learn about expense reimbursement arrangements, travel and commuting expenses, entertainment expenses, and fringe benefits.

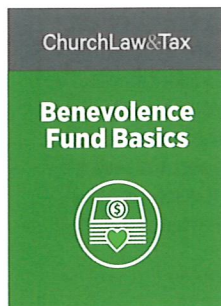
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Avoiding Church Lawsuits

Your church can create proactive procedures to avoid common reasons why churches most often go to court. Learn about the top five reasons churches end up in court, how to resolve arguments peacefully, and how to hire a lawyer.

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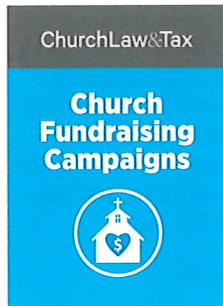


Benevolence Fund Basics

Help your church develop a tax-compliant benevolence ministry. Learn how to handle contributions from individuals who designate a specific

benevolence recipient, what to do when an employee needs help, and much more.

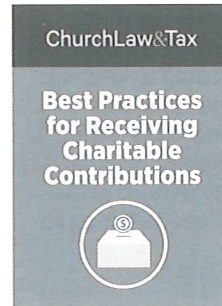
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Church Fundraising Campaigns

Raising thousands of dollars for a special project is no simple task for churches. Use this guide to determine if it's worth hiring a professional fundraiser, learn about the availability of grants, and find tips on raising money.

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Best Practices for Receiving Charitable Contributions

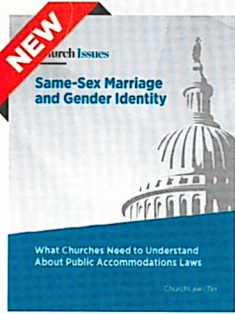
Church leaders need to know principles of legal giving and receiving to safeguard the church. Get practical help and

clear understanding on handling a variety of common charitable contributions scenarios.

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Clarity on Key Challenges Facing Today's Church

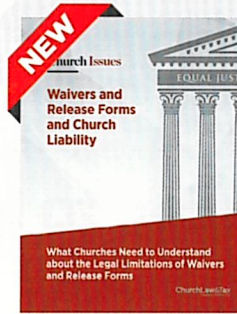


Church Issues: Same-Sex Marriage and Gender Identity

In recent years, several developments have redefined the country's culture and morals, bringing church leaders to ask questions such as: Will a church or pastor be legally compelled to host same-sex marriage ceremonies? How might public accommodations laws affect bathroom access for individuals of your church?

Richard Hammar combines research and analysis to take you through a step-by-step process regarding public accommodations laws, whether pertaining to same-sex marriage ceremonies or restroom access.

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Church Issues: Waivers and Release Forms and Church Liability

Waivers and release forms can help limit a church's legal liability with events and activities, but often, they cannot fully eliminate it. Unfortunately, it's easy to get lulled into a false sense of security about these documents, and these misunderstandings can lead to costly situations.

In this resource, attorney Richard Hammar addresses the legal requirements for a valid form and special matters a church should address whenever a release form is used in conjunction with children's and youth activities.

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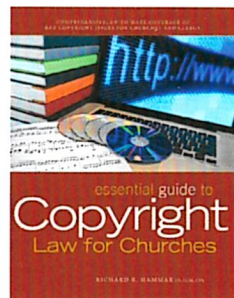


Reducing the Risk

Child sexual abuse allegations is one of the top five reasons churches end up in court. The good news is you can decrease the likelihood of children being harmed and your church having

a costly allegation when you implement an awareness program like Reducing the Risk. This training is created by noted legal expert Richard Hammar.

\$129.95 | DVD (Item: L330)

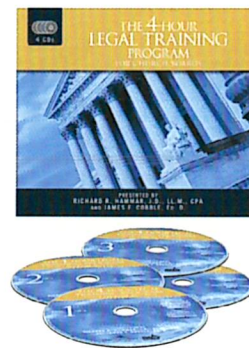


Essential Guide to Copyright Law for Churches

An easy-to-use reference book for all types of copyright issues churches encounter in the course of

their weekly activities, from music and Internet to videos and software. Richard Hammar explains how to avoid copyright infringement.

\$49.95 | Book (Item: L530)

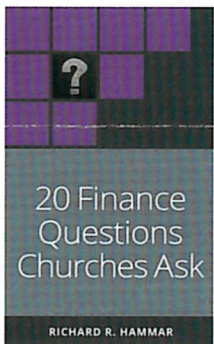


The 4-Hour Legal Training Program for Church Boards

Designed to train board members on legal issues to protect themselves and the church. Topics include: risk management,

legal liabilities, fiduciary duties, documents and records, congregational issues, church finances, and personnel issues.

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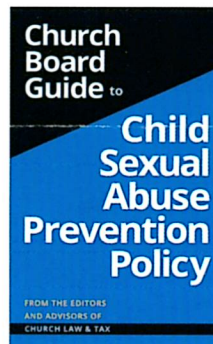


20 Finance Questions Churches Ask

Church leaders are faced with an overwhelming number of questions related to keeping their churches financially sound. Richard Hammar answers 20 of the

most widely asked questions on this topic.

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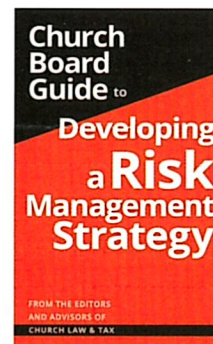


Church Board Guide to a Child Sexual Abuse Prevention Policy

Implementing a preventative program can provide a safe and secure environment for the children to whom your church has been entrusted, and help

reduce the legal risk and liability.

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Church Board Guide to Developing a Risk Management Strategy

Keep your church safe by learning how to identify risks in your church, assess the scope and the potential impact of each risk, and

implement a risk management strategy.

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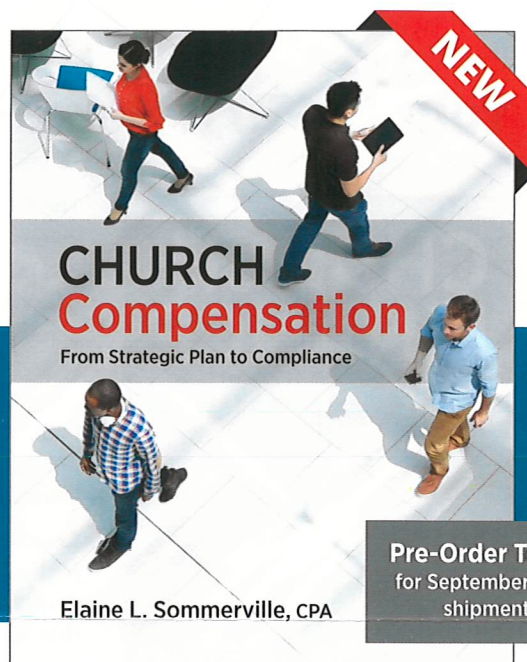
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CHRISTIANITY  TODAY

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Resources to keep your ministry safe, legal, and financially sound.

The expert guidance you need to manage the complexities of staff payroll and benefits.



How do you fit together the pieces of employee compensation so you're in compliance with government guidelines and your ministry staff is properly cared for?

Church Compensation: From Strategic Plan to Compliance, written by church management expert and CPA Elaine Sommerville, is the place to start. Elaine guides you through the steps in easy-to-understand language so you can implement her advice if you have two staff members or a dozen. This new reference guide is more than theory—it's based on the issues she most commonly hears from clients trying to manage the unique aspects of church staff compensation.

With this guide you'll learn how to:

- ▶ Create policies governing compensation,
- ▶ Evaluate and determine benefit plans,
- ▶ Interpret and apply rules for deposits, reporting, and withholding,

- ▶ Comply with government regulations, and
- ▶ Manage the tax and legal nuances related to church workers.

Piecing the compensation puzzle together correctly is critical to every church. It shows respect for those who have dedicated their careers to ministry and maintains the integrity between the church and accreditation agencies. Now you can set compensation with confidence.

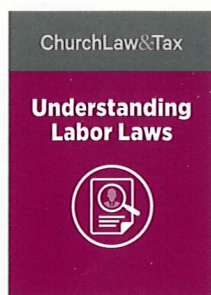
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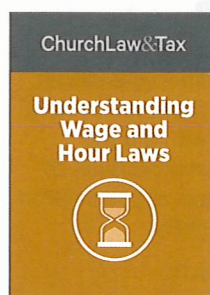
Answers That Help You Get HR Done Right



Understanding Labor Laws

This resource offers church leaders an overview of relevant employment laws and provides guidance on the best practices for complying with regulations that pertain to hiring, firing, paying, disciplining, and supervising ministry employees.

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Understanding Wage and Hour Laws

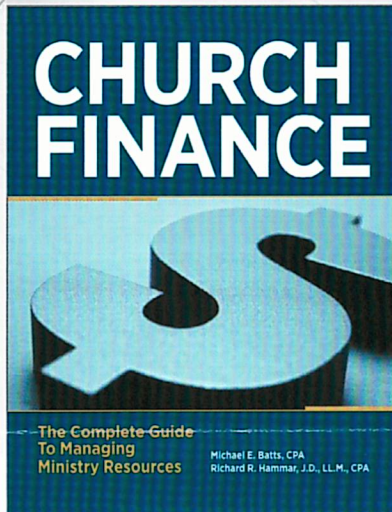
Find answers to your questions about overtime pay, minimum wage, exempt employees, and the Fair Labor Standards Act application for churches.

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ChurchLaw&Tax

Your Go-To Reference for Church Finance Questions



The principles of church finance are unique—from taxes to housing allowances and more. If you are new to the role of bookkeeper, treasurer, business administrator, or executive pastor, let this reference guide set you on a pathway to success. Even experienced professionals find it essential for implementing best practices and guiding church leaders toward wise financial decisions.

Created by respected experts and CPA's, Michael Batts and Richard Hammar, *Church Finance* helps you build budgets that support ministry goals, implement rock-solid internal controls and understand

the various revenue sources within a church setting—plus develop excellent financial and accounting reporting.

Overseeing the financial health of a church is no simple task. But with *Church Finance*, you can confidently meet the challenges of bigger budgets, increased regulations, IRS audits, and changing technology.

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Starting a Disaster Response Ministry

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Creating a Disaster Preparation and Response Plan

If a disaster does strike your church, you'll be glad you've taken time to think through preparations that can easily be put into action. Learn the steps you can take now so you are ready to respond if a crisis unfolds.

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Managing the Legal Risks of Lay Counseling

Develop specific policies and procedures that protect your church, lay caregivers, and those who receive care. This resource will help you consider policies and procedures to manage the legal risks as you develop a lay counseling ministry.

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Planning a Church Building Project

Construction and its financing are complicated. Educating yourself on the entire process prior to beginning construction, or even finding financing, can be instrumental in avoiding problems. Get the information you need as you plan your next church building project.

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